

Macomb Montessori Academy Board of Directors

Board Regular Meeting

14057 East Nine Mile Road

Warren, Michigan, 48089

January 22, 2024

6:00 PM

AGENDA

Vision: Macomb Montessori Academy will be a recognized model of Montessori learning and a thriving, diverse community that respects students, inspires teachers, supports families and enhances the community. Enriched through this model, our children will be academically, socially, and emotionally ready to take their place in our world.

Mission: Macomb Montessori Academy is a diverse educational community built on the Montessori philosophy that fosters curiosity, creativity, and critical thinking in its students. The Academy will foster an environment that meets students' individual needs to pursue academic excellence, become life-long learners, and responsible global citizens.

This meeting is a meeting of the Board in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda items #3 and #9

1. Call to Order
2. Roll Call
3. Public Comments (Limited to Agenda Items only)
4. Approval of Agenda
5. Correspondence
6. Approval of the Regular Meeting Minutes for November 27, 2023
7. Business Items:
 - a. November 2023 and December 2023 Unaudited Financials – Discussion and Approval
 - b. Re-Enrollment/New Enrollment Schedule/Approval of Enrollment

- Caps & Lottery Procedures (Discussion and Approval)
- c. Fall 2023 Board Policy Update (Discussion and Approval)
- d. Partnership Agreement (Discussion)
- e. Test Score Improvement Plan (Discussion)
- f. Board Training (Discussion)
- g. Emergency Virtual Days Plan (Discussion and Approval)
- h. Kaboom Playground Grant (Discussion)
- 8. Leader Reports
 - a. School Leader Report
 - b. Superintendent Report
- 9. Extended Public Comment
- 10. Lake Superior State University Comments
- 11. Closed Session (If Requested)
- 12. Reconfirmation of Next Board Meeting Date: Regular Board Meeting,
February 26, 2024, at 6:00 PM. Location: Macomb Montessori Academy
- 13. Adjournment

Individuals wishing to address the Board of Directors under items 3 and 9 above are requested to sign in with the Board Secretary prior to the start of the meeting.

Individual comments are limited to no more than three (3) minutes each and a total time allowance not to exceed thirty (30) minutes. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

Complaints or concerns regarding Board members or school employees associated with the Academy shall first be addressed in writing and delivered to the Board President at least five (5) days prior to the Board meeting or such complaints or concerns shall not be heard by the Board. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

Proposed minutes of this meeting will be available for public inspection at the Macomb Montessori Academy Office of the Administration, located at 14057 East Nine Mile Road, Warren, MI 48089, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with the Open Meetings Act, Public Act 267.)

Macomb Montessori Academy Board of Directors

Board Regular Meeting
14057 East Nine Mile Road
Warren, Michigan, 48089

November 27, 2023
6:00 PM

APPROVED MEETING MINUTES

Vision: Macomb Montessori Academy will be a recognized model of Montessori learning and a thriving, diverse community that respects students, inspires teachers, supports families and enhances the community. Enriched through this model, our children will be academically, socially, and emotionally ready to take their place in our world.

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1. Call to Order

Jennifer Johnson called the meeting to order at 6:07 p.m.

2. Roll Call

Board Members	Present	Absent
Shana Giles	X	
Jennifer Johnson	X	
Emmett Jones		X
John Marks	X (virtual)	
Susan Bland	X @6:10 p.m.	

Others Present:

Shanina Draughn - School Leader; Choice Schools: Kerri Barrett; LSSU - Dr. Garnet Green and Julie Buchholtz

3. Public Comments (Limited to Agenda Items only)

None

4. Approval of Agenda

It was moved by Member Shana Giles and supported by Member Jennifer Johnson to approve the agenda, as submitted.

4 Ayes 0 Nays – Motion Approved

5. Correspondence

None

6. Approval of the Regular Meeting Minutes for October 23, 2023

It was moved by Member Shana Giles and supported by Member Jennifer Johnson to approve the meeting minutes of the October 23, 2023 Regular meeting, as submitted.

4 Ayes 0 Nays – Motion Approved

7. Business Items:

a. October 2023 Unaudited Financials – Discussion and Approval

It was moved by Member Shana Giles and supported by Member Susan Bland to approve the October 2023 Unaudited Financials, as submitted, pending audit.

4 Ayes 0 Nays – Motion Approved

b. M-Step/NWEA Data – Discussion

Shanina Draughn presented.



8. Leader Reports

a. School Leader Report

Shanina Draughn presented.

b. Superintendent Report

Kerri Barrett presented.

9. Extended Public Comment

None.

10. Lake Superior State University Comments

- 22-23 Annual Report

Dr. Garnet Green and Julie Buchholtz presented.

11. Closed Session (If Requested)

None.

12. Reconfirmation of Next Board Meeting Date: Regular Board Meeting,
January 22, 2024, at 6:00 PM. Location: Macomb Montessori
Academy

Confirmed.

13. Adjournment

With all business completed, it was moved by Member Susan Bland
and supported by Member Shana Giles to adjourn the meeting at 7:12
p.m.

4 Ayes 0 Nays – Motion Approved

I certify that, to the best of my knowledge, the foregoing minutes of the November 27, 2023 Board Regular Meeting are accurate and correct.

Secretary of the Board

Individuals wishing to address the Board of Directors under items 3 and 9 above are requested to sign in with the Board Secretary prior to the start of the meeting. Individual comments are limited to no more than three (3) minutes each and a total time allowance not to exceed thirty (30) minutes. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

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**Macomb Montessori Academy
Balance Sheet - General Fund
November 30, 2023 (Unaudited)**

Assets

Cash - Chemical Bank	\$ 977,933.38
Cash - PEX Card	2,340.73
Accounts Receivable	346.17
Prepaid Expenses - Payroll and Benefits	<u>113,000.00</u>

Total Assets	<u><u>\$ 1,093,620.28</u></u>
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Liabilities

Accounts Payable	\$ 52,008.94
Due to Lunch Fund	28,069.22
Unearned Revenue	<u>431,006.70</u>

Total Liabilities	<u>\$ 511,084.86</u>
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Fund Equity

Fund Balance-Unreserved	\$ 1,088,277.91
Change in Fund Equity	<u>(505,742.49)</u>

Total Fund Equity	<u>\$ 582,535.42</u>
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Total Liabilities & Fund Equity	<u><u>\$ 1,093,620.28</u></u>
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Macomb Montessori Academy
Statement of Revenues, Expenditures and Changes in Fund Balance (Summary) - General Fund
For the Month Ended November 30, 2023 (Unaudited)

General Fund	This Month	Y-T-D	Budget	Difference	Percent
Revenues					
100 Total Local Sources	\$ 8.07	\$ 5,516.06	\$ 14,145	\$ (8,628.94)	39.00%
300 Total State Sources	248,945.94	504,013.85	3,064,717	(2,560,703.15)	16.45%
400 Total Federal Sources	68,164.13	80,503.48	318,360	(237,856.52)	25.29%
500 Total Other Local Revenue	1,849.00	117,037.00	164,237	(47,200.00)	71.26%
Total Revenues	<u>\$ 318,967.14</u>	<u>\$ 707,070.39</u>	<u>\$ 3,561,459</u>	<u>\$ (2,854,388.61)</u>	<u>19.85%</u>
Expenditures					
110 Total Basic Programs	\$ 89,886.50	\$ 423,168.14	\$ 1,175,724	\$ 752,555.86	35.99%
120 Total Added Needs	27,256.39	97,939.28	770,825	672,885.72	12.71%
210 Total Support Services - Pupil	12,387.75	45,783.37	275,000	229,216.63	16.65%
220 Total Support Services - Instructional Staff	19,715.91	84,129.24	125,000	40,870.76	67.30%
230 Total Support Services - General Administration	34,895.71	167,228.82	429,213	261,984.18	38.96%
240 Total Support Services - School Administration	12,117.71	73,044.39	173,700	100,655.61	42.05%
250 Total Support Services - Business	120.35	1,574.72	2,325	750.28	67.73%
260 Total Operation and Maintenance of Plant	70,047.39	296,857.95	528,266	231,408.05	56.19%
280 Total Support Services - Central	365.11	19,692.17	70,675	50,982.83	27.86%
300 Total Community Services	-	-	200	200.00	0.00%
500 Debt Service	678.96	3,394.80	8,147	4,752.20	41.67%
Total Expenditures	<u>\$ 267,471.78</u>	<u>\$ 1,212,812.88</u>	<u>\$ 3,559,075</u>	<u>\$ 2,346,262.12</u>	<u>34.08%</u>
Change in Fund Equity	<u>\$ 51,495.36</u>	<u>\$ (505,742.49)</u>	<u>\$ 2,384</u>	<u>\$ (508,126.49)</u>	

Macomb Montessori Academy
Statement of Revenues, Expenditures and Changes in Fund Balance - General Fund
For the Month Ended November 30, 2023 (Unaudited)

	This Month	Y-T-D	Budget	Difference	Percent
100 Local Sources					
151 Interest	\$ 8.07	\$ 41.06	\$ 45	\$ (3.94)	91.24%
199 Miscellaneous Other	-	75.00	6,000	(5,925.00)	1.25%
199 Erate Funding	-	5,400.00	8,100	(2,700.00)	66.67%
300 Total Local Sources	<u>\$ 8.07</u>	<u>\$ 5,516.06</u>	<u>\$ 14,145</u>	<u>\$ (8,628.94)</u>	<u>39.00%</u>
300 State Sources					
311 Foundation Allowance	\$ 213,940.02	\$ 427,880.05	\$ 2,313,692	\$ (1,885,811.95)	18.49%
312 Safety/Security Assessment	-	1,000.00	-	1,000.00	100.00%
312 Critical Incidence Mapping	-	2,713.00	-	2,713.00	100.00%
312 Early Literacy Targeted Instruction - PY	-	2,408.69	-	2,408.69	100.00%
312 Headlee Obligation-Data Collection	648.20	1,296.67	6,872	(5,575.33)	18.87%
312 31A At Risk	31,367.26	62,734.51	246,227	(183,492.49)	25.48%
312 31A At Risk - PY	-	-	324,487	(324,487.00)	0.00%
312 Special Education	2,990.46	5,980.93	65,669	(59,688.07)	9.11%
312 Special Education - PY	-	-	32,770	(32,770.00)	0.00%
312 Partnership Model Districts	-	-	75,000	(75,000.00)	0.00%
300 Total State Sources	<u>\$ 248,945.94</u>	<u>\$ 504,013.85</u>	<u>\$ 3,064,717</u>	<u>\$ (2,560,703.15)</u>	<u>16.45%</u>
400 Federal Sources					
414 Title I	\$ -	\$ -	\$ 134,745	\$ (134,745.00)	0.00%
414 Title II A	-	-	12,152	(12,152.00)	0.00%
414 Title IV	-	-	10,000	(10,000.00)	0.00%
414 Title IV - PY	674.18	674.18	-	674.18	100.00%
414 ESSER III	-	-	56,423	(56,423.00)	0.00%
414 ESSER II	46,928.96	46,928.96	46,929	(0.04)	100.00%
417 IDEA	-	-	48,111	(48,111.00)	0.00%
417 Title I - MISD TAG	-	12,339.35	-	12,339.35	100.00%
417 Title I - MISD Regional Assistant Grant	20,560.99	20,560.99	10,000	10,560.99	205.61%
400 Total Federal Sources	<u>\$ 68,164.13</u>	<u>\$ 80,503.48</u>	<u>\$ 318,360</u>	<u>\$ (237,856.52)</u>	<u>25.29%</u>
500 Other Local Revenue					
511 Act 18	\$ -	\$ -	\$ 30,000	\$ (30,000.00)	0.00%
511 MISD Enhancement Millage	1,849.00	117,037.00	134,237	(17,200.00)	87.19%
500 Total Other Local Revenue	<u>\$ 1,849.00</u>	<u>\$ 117,037.00</u>	<u>\$ 164,237</u>	<u>\$ (47,200.00)</u>	<u>71.26%</u>
Total Revenues	<u>\$ 318,967.14</u>	<u>\$ 707,070.39</u>	<u>\$ 3,561,459</u>	<u>\$ (2,854,388.61)</u>	<u>19.85%</u>

Macomb Montessori Academy
Statement of Revenues, Expenditures and Changes in Fund Balance - General Fund
For the Month Ended November 30, 2023 (Unaudited)

	This Month	Y-T-D	Budget	Difference	Percent
Instruction					
110 Basic Programs					
111 Elementary					
111 Teacher Salaries	\$ 47,347.85	\$ 163,977.01	\$ 710,000	\$ 546,022.99	23.10%
111 Instructional Aide Salaries	310.00	571.84	-	(571.84)	100.00%
111 Substitute Salaries	2,427.47	4,674.14	20,000	15,325.86	23.37%
111 Teacher / Substitute Benefits	13,052.23	46,155.88	185,000	138,844.12	24.95%
111 Substitute Services	14,462.50	41,825.50	30,000	(11,825.50)	139.42%
111 Software License	499.80	20,747.74	23,000	2,252.26	90.21%
111 Copier Lease	366.74	2,161.92	4,000	1,838.08	54.05%
111 Teaching Supplies	5,939.91	18,430.25	40,000	21,569.75	46.08%
111 Teaching Supplies - LSSU	3,615.00	3,615.00	3,675	60.00	98.37%
111 Teaching Supplies - Early Literacy Targeted - PY	-	2,408.69	-	(2,408.69)	100.00%
111 Teaching Supplies - ESSER III	-	-	20,092	20,092.00	0.00%
111 Teaching Supplies - ESSER II	-	46,928.96	46,929	0.04	100.00%
111 Teaching Supplies - Title I	-	-	4,545	4,545.00	0.00%
111 Teaching Supplies - RAG	-	7,672.50	-	(7,672.50)	100.00%
111 Teaching Supplies - TAG	-	3,399.35	-	(3,399.35)	100.00%
111 Teaching Supplies - Title IV	-	674.18	10,000	9,325.82	6.74%
111 Teaching Supplies - Title IIA	-	-	12,152	12,152.00	0.00%
111 Field Trips	1,865.00	10,380.96	15,000	4,619.04	69.21%
111 Miscellaneous Expenditures	-	-	5,000	5,000.00	0.00%
111 Total Elementary	\$ 89,886.50	\$ 373,623.92	\$ 1,129,393	\$ 755,769.08	33.08%

Macomb Montessori Academy
Statement of Revenues, Expenditures and Changes in Fund Balance - General Fund
For the Month Ended November 30, 2023 (Unaudited)

	This Month	Y-T-D	Budget	Difference	Percent
119 Summer School					
119 Teacher Salaries - Summer School - ESSER III	\$ -	\$ 40,563.17	\$ 33,500	\$ (7,063.17)	121.08%
119 Teacher Benefits - Summer School - ESSER III	-	5,516.82	2,831	(2,685.82)	194.87%
119 Teacher Salaries - Summer School - RAG	-	-	9,000	9,000.00	0.00%
119 Teacher Benefits - Summer School - RAG	-	-	1,000	1,000.00	0.00%
119 Teaching Supplies - Summer School	-	3,464.23	-	(3,464.23)	100.00%
119 Total Summer School	<u>\$ -</u>	<u>\$ 49,544.22</u>	<u>\$ 46,331</u>	<u>\$ (3,213.22)</u>	<u>106.94%</u>
110 Total Basic Programs	<u>\$ 89,886.50</u>	<u>\$ 423,168.14</u>	<u>\$ 1,175,724</u>	<u>\$ 752,555.86</u>	<u>35.99%</u>
120 Added Needs					
122 Special Education Teacher Salary	\$ -	\$ -	\$ 75,000	\$ 75,000.00	0.00%
122 Special Education Teacher Benefits	-	881.98	20,000	19,118.02	4.41%
122 Special Education Teacher Assistant Salary	3,225.45	11,155.58	33,000	21,844.42	33.80%
122 Special Education Teacher Assistant Benefits	581.17	2,011.72	12,000	9,988.28	16.76%
122 Special Education Teacher Salaries-IDEA	4,761.77	16,666.19	40,000	23,333.81	41.67%
122 Special Education Teacher Benefits-IDEA	2,202.98	2,809.07	8,111	5,301.93	34.63%
125 MTSS Salaries - 21h	-	-	60,000	60,000.00	0.00%
125 MTSS Benefits - 21h	-	-	15,000	15,000.00	0.00%
125 After School Tutoring Salaries - 31A	-	-	5,000	5,000.00	0.00%
125 After School Tutoring Benefits - 31A	-	-	500	500.00	0.00%
125 Instructional Aide Salaries - 31A	8,230.62	32,648.01	220,000	187,351.99	14.84%
125 Instructional Aide Benefits - 31A	2,187.97	10,860.61	87,214	76,353.39	12.45%
125 ELA/Math Interventionist Salaries - 31A	-	-	50,000	50,000.00	0.00%
125 ELA/Math Interventionist Benefits - 31A	-	-	15,000	15,000.00	0.00%
125 Reading Interventionist Salaries - Title I	4,970.42	17,396.47	105,500	88,103.53	16.49%
125 Reading Interventionist Benefits - Title I	1,096.01	3,509.65	24,500	20,990.35	14.33%
120 Total Added Needs	<u>\$ 27,256.39</u>	<u>\$ 97,939.28</u>	<u>\$ 770,825</u>	<u>\$ 672,885.72</u>	<u>12.71%</u>
Total Instruction	<u>\$ 117,142.89</u>	<u>\$ 521,107.42</u>	<u>\$ 1,946,549</u>	<u>\$ 1,425,441.58</u>	<u>26.77%</u>

Macomb Montessori Academy
Statement of Revenues, Expenditures and Changes in Fund Balance - General Fund
For the Month Ended November 30, 2023 (Unaudited)

	This Month	Y-T-D	Budget	Difference	Percent
Supporting Services					
210 Support Services - Pupil					
213 OT Services	\$ 1,627.60	\$ 4,475.90	\$ 40,000	\$ 35,524.10	11.19%
214 Psychological Services	-	-	17,000	17,000.00	0.00%
215 Speech Pathology Services	2,242.50	8,320.00	-	(8,320.00)	100.00%
215 Speech Pathology - Salaries	-	-	65,000	65,000.00	0.00%
215 Speech Pathology - Benefits	-	74.93	15,000	14,925.07	0.50%
216 Social Work Services - Special Ed	1,492.13	6,889.73	35,000	28,110.27	19.68%
216 Social Work Services - Salaries	-	-	1,500	1,500.00	0.00%
216 Social Work Services - Benefits	-	-	500	500.00	0.00%
216 Social Work Services - General Ed - 31A	5,151.08	16,750.75	50,000	33,249.25	33.50%
216 Behavior Specialist Salaries - 31A	1,476.92	7,630.77	42,500	34,869.23	17.95%
216 Behavior Specialist Benefits - 31A	397.52	1,641.29	8,500	6,858.71	19.31%
210 Total Support Services - Pupil	\$ 12,387.75	\$ 45,783.37	\$ 275,000	\$ 229,216.63	16.65%
220 Support Services - Instructional Staff					
221 Instructional Staff Prof. Dev.	\$ 473.98	\$ 12,701.97	\$ 35,000	\$ 22,298.03	36.29%
221 Instructional Coach Salary - 21h	5,273.12	18,455.92	-	(18,455.92)	100.00%
221 Instructional Coach Benefits - 21h	651.20	2,387.30	-	(2,387.30)	100.00%
221 MTSS Salaries - 21h	4,852.38	13,101.43	-	(13,101.43)	100.00%
221 MTSS Benefits - 21h	1,388.64	4,010.89	-	(4,010.89)	100.00%
221 MTSS Salaries - 31A	721.78	2,526.23	-	(2,526.23)	100.00%
221 MTSS Benefits - 31A	26.86	462.62	-	(462.62)	100.00%
221 Literacy Coach Salaries - Title I	4,954.64	17,341.24	75,000	57,658.76	23.12%
221 Literacy Coach Benefits - Title I	1,373.31	4,201.64	15,000	10,798.36	28.01%
221 Instructional Staff Prof. Dev. - TAG	-	8,940.00	-	(8,940.00)	100.00%
220 Total Support Services - Instructional Staff	\$ 19,715.91	\$ 84,129.24	\$ 125,000	\$ 40,870.76	67.30%

Macomb Montessori Academy
Statement of Revenues, Expenditures and Changes in Fund Balance - General Fund
For the Month Ended November 30, 2023 (Unaudited)

	This Month	Y-T-D	Budget	Difference	Percent
230 Support Services - General Administration					
231 Legal Services	\$ -	\$ 1,159.00	\$ 7,500	\$ 6,341.00	15.45%
231 Audit Services	-	14,000.00	9,000	(5,000.00)	155.56%
231 Board Dues, Fees & Memberships	-	20.00	1,500	1,480.00	1.33%
232 Management Fee - CSA	27,417.17	137,085.85	329,006	191,920.15	41.67%
232 LSSU Oversight Services Fee	7,478.54	14,963.97	82,207	67,243.03	18.20%
230 Total Support Services - General Administration	\$ 34,895.71	\$ 167,228.82	\$ 429,213	\$ 261,984.18	38.96%
240 Support Services - School Administration					
241 Headmaster Salary	\$ 7,311.54	\$ 39,732.72	\$ 92,700	\$ 52,967.28	42.86%
241 Administrative Assistants Salaries	3,101.09	17,056.03	45,000	27,943.97	37.90%
241 Headmaster and Administrative Assistant Benefits	1,185.98	6,423.93	20,000	13,576.07	32.12%
241 Postage	205.99	634.94	1,000	365.06	63.49%
241 Office Supplies	313.11	7,032.67	12,500	5,467.33	56.26%
241 Dues and Fees	-	2,164.10	2,500	335.90	86.56%
240 Total Support Services - School Administration	\$ 12,117.71	\$ 73,044.39	\$ 173,700	\$ 100,655.61	42.05%
250 Support Services - Business					
252 SDS Financial Software	\$ -	\$ 902.00	\$ 825	\$ (77.00)	109.33%
259 Bank Fees	120.35	672.72	1,500	827.28	44.85%
250 Total Support Services - Business	\$ 120.35	\$ 1,574.72	\$ 2,325	\$ 750.28	67.73%

Macomb Montessori Academy
Statement of Revenues, Expenditures and Changes in Fund Balance - General Fund
For the Month Ended November 30, 2023 (Unaudited)

	This Month	Y-T-D	Budget	Difference	Percent
260 Operation and Maintenance of Plant					
261 Contracted Janitorial Services	\$ 5,072.00	\$ 24,516.00	\$ 46,904	\$ 22,388.00	52.27%
261 Janitorial Salaries	2,905.59	16,030.96	32,800	16,769.04	48.87%
261 Janitorial Benefits	458.69	2,422.37	10,660	8,237.63	22.72%
261 Snow Plowing Services	1,170.00	1,170.00	16,052	14,882.00	7.29%
261 Lawn Care Services	-	4,130.00	4,100	(30.00)	100.73%
261 Telephone and Internet	3,025.23	15,249.00	35,000	19,751.00	43.57%
261 Water and Sewage	316.22	1,504.56	6,560	5,055.44	22.94%
261 Waste and Trash Disposal	759.10	3,765.95	7,790	4,024.05	48.34%
261 Property and Liability Insurance	1,207.59	6,039.05	14,000	7,960.95	43.14%
261 Building Repairs and Maintenance	2,598.23	31,536.89	60,000	28,463.11	52.56%
261 Building Rent	18,300.00	109,800.00	219,600	109,800.00	50.00%
261 Natural Gas	4,287.32	6,077.78	32,800	26,722.22	18.53%
261 Electricity	1,839.01	7,666.24	20,500	12,833.76	37.40%
261 Janitorial Supplies	62.51	6,695.03	15,500	8,804.97	43.19%
261 Capital Outlay	18,392.00	36,784.00	-	(36,784.00)	100.00%
266 Security System Monitoring	1,166.40	2,782.12	6,000	3,217.88	46.37%
266 Safety/Security Assessment	-	1,000.00	-	(1,000.00)	100.00%
266 Critical Incident Mapping	-	2,713.00	-	(2,713.00)	100.00%
266 Capital Outlay - New Equipment	8,487.50	16,975.00	-	(16,975.00)	100.00%
260 Total Operation and Maintenance of Plant	<u>\$ 70,047.39</u>	<u>\$ 296,857.95</u>	<u>\$ 528,266</u>	<u>\$ 231,408.05</u>	<u>56.19%</u>

Macomb Montessori Academy
Statement of Revenues, Expenditures and Changes in Fund Balance - General Fund
For the Month Ended November 30, 2023 (Unaudited)

	This Month	Y-T-D	Budget	Difference	Percent
280 Support Services - Central					
282 Communication Services - Salary	\$ -	\$ -	\$ 1,000	\$ 1,000.00	0.00%
282 Communication Services - Benefits	-	-	150	150.00	0.00%
282 Marketing	25.00	11,692.10	30,000	18,307.90	38.97%
283 Non-instructional Staff Prof. Dev.	90.11	925.31	7,500	6,574.69	12.34%
283 Personnel Recruitment	-	2,409.27	12,000	9,590.73	20.08%
283 Staff and Board Fingerprinting	-	618.00	2,000	1,382.00	30.90%
283 Staff Engagement	250.00	647.02	7,500	6,852.98	8.63%
284 Erate Consulting	-	422.50	525	102.50	80.48%
284 Technology Support	-	288.99	5,000	4,711.01	5.78%
285 Pupil Accounting Services	-	-	500	500.00	0.00%
285 Software Licenses - PowerSchool	-	2,688.98	4,500	1,811.02	59.76%
280 Total Support Services - Central	<u>\$ 365.11</u>	<u>\$ 19,692.17</u>	<u>\$ 70,675</u>	<u>\$ 50,982.83</u>	<u>27.86%</u>
Total Supporting Services	<u>\$ 149,649.93</u>	<u>\$ 688,310.66</u>	<u>\$ 1,604,179</u>	<u>\$ 915,868.34</u>	<u>42.91%</u>
300 Community Services					
361 Homeless Supplies - Title I	\$ -	\$ -	\$ 200	\$ 200.00	0.00%
300 Total Community Services	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 200</u>	<u>\$ 200.00</u>	<u>0.00%</u>
500 Debt Service					
511 Equipment Lease - Principal	629.96	3,134.13	7,588	4,453.87	41.30%
511 Equipment Lease - Interest	49.00	260.67	559	298.33	46.63%
500 Total Debt Service	<u>678.96</u>	<u>3,394.80</u>	<u>8,147</u>	<u>4,752.20</u>	<u>41.67%</u>
Total Expenditures	<u>\$ 267,471.78</u>	<u>\$ 1,212,812.88</u>	<u>\$ 3,559,075</u>	<u>\$ 2,346,262.12</u>	<u>34.08%</u>
Change in Fund Equity	<u>\$ 51,495.36</u>	<u>\$ (505,742.49)</u>	<u>\$ 2,384</u>	<u>\$ (508,126.49)</u>	

Macomb Montessori Academy
Check Register Report
November 1, 2023 - November 30, 2023

Check Date	Check	Vendor Name	Description	Amount
11/7/2023	5143	Amazon Capital Services	Teaching Supplies-General Elem	\$ 861.72
11/7/2023	5144	AP fbo Professional Recruiters Group	Outside Substitutes Services Week of 10/29/23	4,187.00
		AP fbo Professional Recruiters Group	Outside Substitutes Services week ending 10/22/23	4,147.00
11/7/2023	5145	Applied Capital, LLC	Copier Lease Agreement 132-1900804-00 StandPayment	145.20
		Applied Capital, LLC	Copier Lease Agrment 132-1900804-00 Freight	8.00
11/7/2023	5146	AT&T	Telephone & Internet Acct 58677608381598	376.09
11/7/2023	5147	Choice Schools Associates	Management Fee Adjustment 2022-23	3,810.34
		Choice Schools Associates	Payroll for October 27, 2023 (actual)	6,054.88
		Choice Schools Associates	Management Fee for November 2023	27,417.17
		Choice Schools Associates	Payroll for December 8, 2023 (estimate)	50,000.00
		Choice Schools Associates	Payroll for December 22, 2023 (estimate)	50,000.00
		Choice Schools Associates	Employee Benefits for December 2023 (estimate)	13,000.00
11/7/2023	5148	Consumers Energy	Natural Gas 9/27/23-10/27/23	1,712.98
11/7/2023	5149	CTS Companies Corp	Telephone & Internet	858.95
11/7/2023	5150	Darlene Starks	MTTC Test - #2	129.00
11/7/2023	5151	Detroit Institute for Children	Social Work Services - Ben Nelson	5,955.53
		Detroit Institute for Children	Social Work Services - Special Ed - Ben Nelson	3,243.75
		Detroit Institute for Children	OT Services - Ashley Lawyer	2,253.60
11/7/2023	5152	DTE Energy	Electricity Account #910035973270	14.87
11/7/2023	5153	Geanine Edwards	Professional Development Mileage Coaches Meeting	132.78
11/7/2023	5154	Great America Financial Services	Late Charges	136.61
		Great America Financial Services	Copier Lease - Standard Payment	787.41
		Great America Financial Services	Copier Lease - fax option - standard payment	61.47
		Great America Financial Services	Copier Lease - freight fee	12.50
		Great America Financial Services	Late Fees Ricoh Fax Option for 9/15/23	27.56
11/7/2023	5155	Guardian Environmental Services	Boiler Issues -	1,094.01
		Guardian Environmental Services	Spring 23 PM/Blower Shut Down/Brush Coils Wall	240.80
11/7/2023	5156	Guardian Plumbing and Heating	Start up boilers	309.75
11/7/2023	5157	Harris Tx Connections, LLC	Speech Pathology Services - 10/23, 10/25	617.50
		Harris Tx Connections, LLC	Speech Pathology Services - 10/30	227.50
		Harris Tx Connections, LLC	Speech Pathology Services - 10/9, 10/11	520.00
11/7/2023	5158	ImperialDade	Janitor Supplies and fuel/handling	1,739.91
11/7/2023	5159	Lake Superior State University	CPI Training - Lecture & Physical	40.00
11/7/2023	5160	Renee Sherry	MASPA MTSS, Parking, Lit Coaches Central Off Milea	338.71

Macomb Montessori Academy
Check Register Report
November 1, 2023 - November 30, 2023

Check Date	Check	Vendor Name	Description	Amount
11/7/2023	5161	Rose Pest Solutions	Pest Control	73.00
11/7/2023	5162	Shanina Draughn	Mileage - Leaders Meeting, NWEA, MISD	250.21
11/7/2023	5163	Speedy Tees	Marketing Tee Shirts	2,312.00
11/7/2023	5164	St. Paul Child Development Center	Building Rent - 2022-23 Adjustment	7,936.44
11/7/2023	5165	Staples Advantage	Office Supplies	46.91
		Staples Advantage	Office Supplies	149.99
11/7/2023	5166	Supply Den	Dish Soap - Dawn pot & pan	62.51
11/7/2023	5167	Transparent Classroom	Active Children 10/1-10/7 243 Children	115.23
		Transparent Classroom	Active Children 10/8-10/27 240 Children	227.61
		Transparent Classroom	Active Children 10/22-10/31 238 Children	161.23
11/7/2023	5168	Variety Food Services	Contract Services - Lunch	3,186.65
		Variety Food Services	Contract Services - Breakfast	2,134.40
		Variety Food Services	Contract Services - Lunch	4,027.30
		Variety Food Services	Contract Services - Breakfast	2,668.00
11/7/2023	5169	We R Amani Enterprises LLC	Janitor Services Week ending 10/27/23	1,268.00
		We R Amani Enterprises LLC	Weekly Cleaning week ending 11-3-23	1,268.00
11/7/2023	5170	WM Corporate Services, Inc.	Waste & Trash Disposal	759.10
11/27/2023	5171	Amazon Capital Services	Disposable Face Masks	46.50
		Amazon Capital Services	Lysol Disinfectant Wipes	109.95
		Amazon Capital Services	Daily Word Ladders Grades 2-3	791.70
		Amazon Capital Services	12 pack tableclothes	19.94
		Amazon Capital Services	24 pack 1" Binders	157.10
		Amazon Capital Services	Handwriting Practice Grades 1-3	238.00
		Amazon Capital Services	Heavy Duty Electric Pencil Sharpener	53.18
		Amazon Capital Services	Retevis RTSS Two Way Radios 4 pack	58.99
		Amazon Capital Services	Melissa & Doug Lacing Beads	13.99
		Amazon Capital Services	Cursive Handwriting Workbook	433.20
		Amazon Capital Services	Handwriting Practice Book K-4	357.00
		Amazon Capital Services	Daily Word Ladders 100 Independent Act 4-6	765.60
		Amazon Capital Services	125 Ice Packs	48.55
		Amazon Capital Services	Sensory N Stuff Rainbow Rice	119.94
		Amazon Capital Services	Daily Word 80+ Word Study Act. K-1	490.05
		Amazon Capital Services	Promos & Discounts	(255.20)
		Amazon Capital Services	Shipping & Handling	6.73

Macomb Montessori Academy
Check Register Report
November 1, 2023 - November 30, 2023

Check Date	Check	Vendor Name	Description	Amount
		Amazon Capital Services	12 pack tableclothes	(19.94)
		Amazon Capital Services	Heavy Duty Electric Pencil Sharpener	(53.18)
		Amazon Capital Services	Sensory N Stuff Rainbow Rice	(119.94)
		Amazon Capital Services	Shipping & Handling	(0.45)
		Amazon Capital Services	Facial Tissue	25.88
		Amazon Capital Services	Batteries	38.35
		Amazon Capital Services	#2 Pencils	37.96
11/27/2023	5172	AP fbo Professional Recruiters Group	Outside Substitutes Services Week of 11/5/23	3,438.50
		AP fbo Professional Recruiters Group	Outside Substitutes Services Week of 11/12/23	2,900.50
11/27/2023	5173	Choice Schools Associates	Employee Benefits for October 2023 (actual)	(8,550.63)
		Choice Schools Associates	Montessori Model Conference	2,175.00
		Choice Schools Associates	Payroll for November 10, 2023 (actual)	7,813.15
		Choice Schools Associates	Payroll for November 24, 2023 (actual)	6,479.39
11/27/2023	5174	City of Warren Water Division	Water and Sewage 9/29 - 10/31/23	353.62
11/27/2023	5175	Comcast	Account #928223989	559.50
		Comcast	Account #933701785	1,000.00
11/27/2023	5176	DTE Energy	Electricity Account #9100359731487	1,824.14
11/27/2023	5177	Fastsigns	Feather Signs- Med Double Side straight shape	530.96
		Fastsigns	PrePress Checks & Set up - feather flags	20.00
		Fastsigns	Packaging	15.00
		Fastsigns	Shipping	40.00
11/27/2023	5178	GA Business Purchaser LLC	Security System Monitoring 12/13/23-3/12/24	1,166.40
11/27/2023	5179	Great America Financial Services	Late Fees	112.35
		Great America Financial Services	Copier Lease- Usage black images	33.78
		Great America Financial Services	Copier Lease- Ricoh Fax Option	61.47
		Great America Financial Services	Copier Lease- Freight Fee	13.84
		Great America Financial Services	Copier Lease - Standard Payment	787.41
11/27/2023	5180	Harris Tx Connections, LLC	Speech Pathology Services - 11/8	520.00
		Harris Tx Connections, LLC	Speech Pathology Services - 11/13, 11/15	747.50
		Harris Tx Connections, LLC	Speech Pathology Services - 11/20	227.50
11/27/2023	5181	McWire Electric LLC	2 additional 20 amp circuits in Kitchen & GFCI Out	800.00
		McWire Electric LLC	Changed outlet in classroom	174.51
		McWire Electric LLC	Building Maintenance Replace Switches	295.48
11/27/2023	5182	OTC Brands	Teaching Supplies	516.89

Macomb Montessori Academy
Check Register Report
November 1, 2023 - November 30, 2023

Check Date	Check	Vendor Name	Description	Amount
		OTC Brands	Teaching Supplies	1,678.81
11/27/2023	5183	Renee Sherry	Mileage Literacy Coaches Meeting at Central Office	209.73
11/27/2023	5184	School Life	Teaching Supplies-General Elem	308.40
11/27/2023	5185	St. Paul Child Development Center	Estimated December Building Rental	18,300.00
11/27/2023	5186	Staples Advantage	Office Supplies	218.06
11/27/2023	5187	Stevens Advertising	Website hosting & maintenance 2023 job#45469	2,100.00
11/27/2023	5188	Variety Food Services	Contract Services - Lunch	1,564.00
		Variety Food Services	Contract Services - Breakfast	1,067.20
		Variety Food Services	Contract Services - Lunch	2,241.65
		Variety Food Services	Contract Services - Breakfast	1,600.80
		Variety Food Services	Contract Services - Lunch	4,098.65
		Variety Food Services	Contract Services - Breakfast	2,668.00
		Variety Food Services	Commodities Entitlement	(790.70)
		Variety Food Services	Contract Services - Lunch	4,098.65
		Variety Food Services	Contract Services - Breakfast	2,668.00
		Variety Food Services	Commodities Entitlement	(3,302.85)
11/27/2023	5189	Verizon Wireless	Telephone & Internet Acct# 685493774-000107	261.43
11/27/2023	5190	Voyager Sopris Learning	Vmath Print/Digital	1,137.00
		Voyager Sopris Learning	Teaching Supplies-LSSU Vmath Print/Digital	3,615.00
11/27/2023	5191	We R Amani Enterprises LLC	Janitor Services Week Ending 11-10-23	1,268.00
		We R Amani Enterprises LLC	Janitor Services Week ending 11/17/23	1,268.00
		We R Amani Enterprises LLC	Janitor Services Week Ending 11/24/23	1,268.00
				<u>\$ 282,075.16</u>

Macomb Montessori Academy
Balance Sheet - Lunch Fund
November 30, 2023 (Unaudited)

Assets

Due From General Fund	\$ 28,069.22
Due from State of Michigan - Federal	<u>25,228.68</u>

Total Assets	<u><u>\$ 53,297.90</u></u>
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Liabilities

Accounts Payable	<u>\$ 8,082.25</u>
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Total Liabilities	<u>\$ 8,082.25</u>
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Fund Equity

Fund Balance-Unreserved	\$ 48,633.40
Change in Fund Equity	<u>(3,417.75)</u>

Total Fund Equity	<u>\$ 45,215.65</u>
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Total Liabilities & Fund Equity	<u><u>\$ 53,297.90</u></u>
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Macomb Montessori Academy
Statement of Revenues, Expenditures and Changes in Fund Balance - Lunch Fund
For the Month Ended November 30, 2023 (Unaudited)

	This Month	Y-T-D	Budget	Difference	Percent
300 State Sources					
312 State Lunch Receipts	\$ 338.61	\$ 906.64	\$ 3,495	\$ (2,588.36)	25.94%
300 Total State Sources	<u>\$ 338.61</u>	<u>\$ 906.64</u>	<u>\$ 3,495</u>	<u>\$ (2,588.36)</u>	<u>25.94%</u>
400 Federal Sources					
414 NSLP (Breakfast and Lunch)	\$ 25,228.68	\$ 75,999.99	\$ 205,000	\$ (129,000.01)	37.07%
481 Commodities Entitlement	4,093.55	4,470.05	10,750	(6,279.95)	41.58%
400 Total Federal Sources	<u>\$ 29,322.23</u>	<u>\$ 80,470.04</u>	<u>\$ 215,750</u>	<u>\$ (135,279.96)</u>	<u>37.30%</u>
Total Revenues	<u>\$ 29,660.84</u>	<u>\$ 81,376.68</u>	<u>\$ 219,245</u>	<u>\$ (137,868.32)</u>	<u>37.12%</u>
Expenditures					
290 Supporting Services - Supplies and Materials					
297 Salaries and Benefits	\$ 885.71	\$ 2,435.88	\$ 11,745	\$ 9,309.12	20.74%
297 Contract Services - Food	25,458.00	82,108.55	220,000	137,891.45	37.32%
297 Miscellaneous	-	250.00	1,594	1,344.00	15.68%
Total Expenditures	<u>\$ 26,343.71</u>	<u>\$ 84,794.43</u>	<u>\$ 233,339</u>	<u>\$ 148,544.57</u>	<u>36.34%</u>
Change in Fund Equity	<u>\$ 3,317.13</u>	<u>\$ (3,417.75)</u>	<u>\$ (14,094)</u>	<u>\$ (17,511.75)</u>	

**Macomb Montessori Academy
Balance Sheet - General Fund
December 31, 2023 (Unaudited)**

Assets

Cash - Chemical Bank	\$ 1,159,554.51
Cash - PEX Card	1,082.74
Prepaid Expenses - Payroll and Benefits	<u>113,000.00</u>

Total Assets	<u>\$ 1,273,637.25</u>
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Liabilities

Accounts Payable	\$ 46,980.06
Due to Lunch Fund	47,211.83
Unearned Revenue	<u>431,006.70</u>

Total Liabilities	<u>\$ 525,198.59</u>
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Fund Equity

Fund Balance-Unreserved	\$ 1,088,277.91
Change in Fund Equity	<u>(339,839.25)</u>

Total Fund Equity	<u>\$ 748,438.66</u>
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Total Liabilities & Fund Equity	<u>\$ 1,273,637.25</u>
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Macomb Montessori Academy
Statement of Revenues, Expenditures and Changes in Fund Balance (Summary) - General Fund
For the Month Ended December 31, 2023 (Unaudited)

General Fund	This Month	Y-T-D	Budget	Difference	Percent
Revenues					
100 Total Local Sources	\$ 10.24	\$ 5,526.30	\$ 14,145	\$ (8,618.70)	39.07%
300 Total State Sources	399,630.45	903,644.30	3,064,717	(2,161,072.70)	29.49%
400 Total Federal Sources	-	80,503.48	318,360	(237,856.52)	25.29%
500 Total Other Local Revenue	8,175.00	125,212.00	164,237	(39,025.00)	76.24%
Total Revenues	<u>\$ 407,815.69</u>	<u>\$ 1,114,886.08</u>	<u>\$ 3,561,459</u>	<u>\$ (2,446,572.92)</u>	<u>31.30%</u>
Expenditures					
110 Total Basic Programs	\$ 79,603.64	\$ 503,021.28	\$ 1,175,724	\$ 672,702.72	42.78%
120 Total Added Needs	33,736.43	131,675.71	770,825	639,149.29	17.08%
210 Total Support Services - Pupil	13,979.24	59,762.61	275,000	215,237.39	21.73%
220 Total Support Services - Instructional Staff	18,127.46	102,411.95	125,000	22,588.05	81.93%
230 Total Support Services - General Administration	39,423.15	206,651.97	429,213	222,561.03	48.15%
240 Total Support Services - School Administration	12,791.67	85,836.06	173,700	87,863.94	49.42%
250 Total Support Services - Business	135.35	1,710.07	2,325	614.93	73.55%
260 Total Operation and Maintenance of Plant	41,491.87	338,349.82	528,266	189,916.18	64.05%
280 Total Support Services - Central	1,218.22	21,232.10	70,675	49,442.90	30.04%
300 Total Community Services	-	-	200	200.00	0.00%
500 Debt Service	678.96	4,073.76	8,147	4,073.24	50.00%
Total Expenditures	<u>\$ 241,185.99</u>	<u>\$ 1,454,725.33</u>	<u>\$ 3,559,075</u>	<u>\$ 2,104,349.67</u>	<u>40.87%</u>
Change in Fund Equity	<u>\$ 166,629.70</u>	<u>\$ (339,839.25)</u>	<u>\$ 2,384</u>	<u>\$ (342,223.25)</u>	

Macomb Montessori Academy
Statement of Revenues, Expenditures and Changes in Fund Balance - General Fund
For the Month Ended December 31, 2023 (Unaudited)

	This Month	Y-T-D	Budget	Difference	Percent
100 Local Sources					
151 Interest	\$ 10.24	\$ 51.30	\$ 45	\$ 6.30	114.00%
199 Miscellaneous Other	-	75.00	6,000	(5,925.00)	1.25%
199 Erate Funding	-	5,400.00	8,100	(2,700.00)	66.67%
300 Total Local Sources	<u>\$ 10.24</u>	<u>\$ 5,526.30</u>	<u>\$ 14,145</u>	<u>\$ (8,618.70)</u>	<u>39.07%</u>
300 State Sources					
311 Foundation Allowance	\$ 196,516.36	\$ 624,396.41	\$ 2,313,692	\$ (1,689,295.59)	26.99%
311 Enrollment Stabilization Payments	5,202.75	5,202.75	-	5,202.75	100.00%
312 Safety/Security Assessment	-	1,000.00	-	1,000.00	100.00%
312 Critical Incidence Mapping	-	2,713.00	-	2,713.00	100.00%
312 Early Literacy Targeted Instruction	2,526.57	2,526.57	-	2,526.57	100.00%
312 Early Literacy Targeted Instruction - PY	-	2,408.69	-	2,408.69	100.00%
312 Headlee Obligation-Data Collection	604.06	1,900.73	6,872	(4,971.27)	27.66%
312 31A At Risk	31,367.24	94,101.75	246,227	(152,125.25)	38.22%
312 31A At Risk - PY	-	-	324,487	(324,487.00)	0.00%
312 Special Education	2,990.47	8,971.40	65,669	(56,697.60)	13.66%
312 Special Education - PY	-	-	32,770	(32,770.00)	0.00%
312 Partnership Model Districts	160,423.00	160,423.00	75,000	85,423.00	213.90%
300 Total State Sources	<u>\$ 399,630.45</u>	<u>\$ 903,644.30</u>	<u>\$ 3,064,717</u>	<u>\$ (2,161,072.70)</u>	<u>29.49%</u>

Macomb Montessori Academy
Statement of Revenues, Expenditures and Changes in Fund Balance - General Fund
For the Month Ended December 31, 2023 (Unaudited)

	This Month	Y-T-D	Budget	Difference	Percent
400 Federal Sources					
414 Title I	\$ -	\$ -	\$ 134,745	\$ (134,745.00)	0.00%
414 Title II A	-	-	12,152	(12,152.00)	0.00%
414 Title IV	-	-	10,000	(10,000.00)	0.00%
414 Title IV - PY	-	674.18	-	674.18	100.00%
414 ESSER III	-	-	56,423	(56,423.00)	0.00%
414 ESSER II	-	46,928.96	46,929	(0.04)	100.00%
417 IDEA	-	-	48,111	(48,111.00)	0.00%
417 Title I - MISD TAG	-	12,339.35	-	12,339.35	100.00%
417 Title I - MISD Regional Assistant Grant	-	20,560.99	10,000	10,560.99	205.61%
400 Total Federal Sources	<u>\$ -</u>	<u>\$ 80,503.48</u>	<u>\$ 318,360</u>	<u>\$ (237,856.52)</u>	<u>25.29%</u>
500 Other Local Revenue					
511 Act 18	\$ 7,145.00	\$ 7,145.00	\$ 30,000	\$ (22,855.00)	23.82%
511 MISD Enhancement Millage	<u>1,030.00</u>	<u>118,067.00</u>	<u>134,237</u>	<u>(16,170.00)</u>	<u>87.95%</u>
500 Total Other Local Revenue	<u>\$ 8,175.00</u>	<u>\$ 125,212.00</u>	<u>\$ 164,237</u>	<u>\$ (39,025.00)</u>	<u>76.24%</u>
Total Revenues	<u>\$ 407,815.69</u>	<u>\$ 1,114,886.08</u>	<u>\$ 3,561,459</u>	<u>\$ (2,446,572.92)</u>	<u>31.30%</u>

Macomb Montessori Academy
Statement of Revenues, Expenditures and Changes in Fund Balance - General Fund
For the Month Ended December 31, 2023 (Unaudited)

	This Month	Y-T-D	Budget	Difference	Percent
Instruction					
110 Basic Programs					
111 Elementary					
111 Teacher Salaries	\$ 48,592.87	\$ 212,569.88	\$ 710,000	\$ 497,430.12	29.94%
111 Instructional Aide Salaries	232.08	803.92	-	(803.92)	100.00%
111 Substitute Salaries	2,773.47	7,447.61	20,000	12,552.39	37.24%
111 Teacher / Substitute Benefits	12,621.24	58,777.12	185,000	126,222.88	31.77%
111 Substitute Services	9,106.00	51,181.00	30,000	(21,181.00)	170.60%
111 Software License	497.77	21,245.51	23,000	1,754.49	92.37%
111 Copier Lease	327.62	2,489.54	4,000	1,510.46	62.24%
111 Teaching Supplies	5,125.16	23,555.41	40,000	16,444.59	58.89%
111 Teaching Supplies - LSSU	-	3,615.00	3,675	60.00	98.37%
111 Teaching Supplies - Early Literacy Targeted - PY	-	2,408.69	-	(2,408.69)	100.00%
111 Teaching Supplies - ESSER III	-	-	20,092	20,092.00	0.00%
111 Teaching Supplies - ESSER II	-	46,928.96	46,929	0.04	100.00%
111 Teaching Supplies - Title I	-	-	4,545	4,545.00	0.00%
111 Teaching Supplies - RAG	-	7,672.50	-	(7,672.50)	100.00%
111 Teaching Supplies - TAG	-	3,399.35	-	(3,399.35)	100.00%
111 Teaching Supplies - Title IV	-	674.18	10,000	9,325.82	6.74%
111 Teaching Supplies - Title IIA	-	-	12,152	12,152.00	0.00%
111 Field Trips	(120.01)	10,260.95	15,000	4,739.05	68.41%
111 Miscellaneous Expenditures	447.44	447.44	5,000	4,552.56	8.95%
111 Total Elementary	\$ 79,603.64	\$ 453,477.06	\$ 1,129,393	\$ 675,915.94	40.15%

Macomb Montessori Academy
Statement of Revenues, Expenditures and Changes in Fund Balance - General Fund
For the Month Ended December 31, 2023 (Unaudited)

	This Month	Y-T-D	Budget	Difference	Percent
119 Summer School					
119 Teacher Salaries - Summer School - ESSER III	\$ -	\$ 29,041.13	\$ 33,500	\$ 4,458.87	86.69%
119 Teacher Benefits - Summer School - ESSER III	-	4,150.37	2,831	(1,319.37)	146.60%
119 Teacher Salaries - Summer School - RAG	-	11,522.04	9,000	(2,522.04)	128.02%
119 Teacher Benefits - Summer School - RAG	-	1,366.45	1,000	(366.45)	136.65%
119 Teaching Supplies - Summer School	-	3,464.23	-	(3,464.23)	100.00%
119 Total Summer School	<u>\$ -</u>	<u>\$ 49,544.22</u>	<u>\$ 46,331</u>	<u>\$ (3,213.22)</u>	<u>106.94%</u>
110 Total Basic Programs	<u>\$ 79,603.64</u>	<u>\$ 503,021.28</u>	<u>\$ 1,175,724</u>	<u>\$ 672,702.72</u>	<u>42.78%</u>
120 Added Needs					
122 Special Education Teacher Salary	\$ -	\$ -	\$ 75,000	\$ 75,000.00	0.00%
122 Special Education Teacher Benefits	-	881.98	20,000	19,118.02	4.41%
122 Special Education Teacher Assistant Salary	3,319.53	14,475.11	33,000	18,524.89	43.86%
122 Special Education Teacher Assistant Benefits	591.19	2,602.91	12,000	9,397.09	21.69%
122 Special Education Teacher Salaries-IDEA	4,761.77	21,427.96	40,000	18,572.04	53.57%
122 Special Education Teacher Benefits-IDEA	1,111.58	3,920.65	8,111	4,190.35	48.34%
125 MTSS Salaries - 21h	-	-	60,000	60,000.00	0.00%
125 MTSS Benefits - 21h	-	-	15,000	15,000.00	0.00%
125 After School Tutoring Salaries - 31A	-	-	5,000	5,000.00	0.00%
125 After School Tutoring Benefits - 31A	-	-	500	500.00	0.00%
125 Instructional Aide Salaries - 31A	11,478.13	44,126.14	220,000	175,873.86	20.06%
125 Instructional Aide Benefits - 31A	4,445.40	15,306.01	87,214	71,907.99	17.55%
125 ELA/Math Interventionist Salaries - 31A	1,765.05	1,765.05	50,000	48,234.95	3.53%
125 ELA/Math Interventionist Benefits - 31A	180.91	180.91	15,000	14,819.09	1.21%
125 Reading Interventionist Salaries - Title I	4,970.42	22,366.89	105,500	83,133.11	21.20%
125 Reading Interventionist Benefits - Title I	1,112.45	4,622.10	24,500	19,877.90	18.87%
120 Total Added Needs	<u>\$ 33,736.43</u>	<u>\$ 131,675.71</u>	<u>\$ 770,825</u>	<u>\$ 639,149.29</u>	<u>17.08%</u>
Total Instruction	<u>\$ 113,340.07</u>	<u>\$ 634,696.99</u>	<u>\$ 1,946,549</u>	<u>\$ 1,311,852.01</u>	<u>32.61%</u>

Macomb Montessori Academy
Statement of Revenues, Expenditures and Changes in Fund Balance - General Fund
For the Month Ended December 31, 2023 (Unaudited)

	This Month	Y-T-D	Budget	Difference	Percent
Supporting Services					
210 Support Services - Pupil					
213 OT Services	\$ 2,019.60	\$ 6,495.50	\$ 40,000	\$ 33,504.50	16.24%
214 Psychological Services	1,081.26	1,081.26	17,000	15,918.74	6.36%
215 Speech Pathology Services	2,015.00	10,335.00	-	(10,335.00)	100.00%
215 Speech Pathology - Salaries	-	-	65,000	65,000.00	0.00%
215 Speech Pathology - Benefits	-	74.93	15,000	14,925.07	0.50%
216 Social Work Services - Special Ed	2,517.15	9,406.88	35,000	25,593.12	26.88%
216 Social Work Services - Salaries	-	-	1,500	1,500.00	0.00%
216 Social Work Services - Benefits	-	-	500	500.00	0.00%
216 Social Work Services - General Ed - 31A	5,683.06	22,433.81	50,000	27,566.19	44.87%
216 Behavior Specialist Salaries - 31A	479.75	8,110.52	42,500	34,389.48	19.08%
216 Behavior Specialist Benefits - 31A	183.42	1,824.71	8,500	6,675.29	21.47%
210 Total Support Services - Pupil	\$ 13,979.24	\$ 59,762.61	\$ 275,000	\$ 215,237.39	21.73%
220 Support Services - Instructional Staff					
221 Instructional Staff Prof. Dev.	\$ 185.15	\$ 13,042.37	\$ 35,000	\$ 21,957.63	37.26%
221 Instructional Coach Salary - 21h	3,954.84	22,410.76	-	(22,410.76)	100.00%
221 Instructional Coach Benefits - 21h	550.35	2,937.65	-	(2,937.65)	100.00%
221 MTSS Salaries - 21h	4,852.38	17,953.81	-	(17,953.81)	100.00%
221 MTSS Benefits - 21h	1,388.64	5,399.53	-	(5,399.53)	100.00%
221 MTSS Salaries - 31A	721.78	3,248.01	-	(3,248.01)	100.00%
221 MTSS Benefits - 31A	146.37	608.99	-	(608.99)	100.00%
221 Literacy Coach Salaries - Title I	4,954.64	22,295.88	75,000	52,704.12	29.73%
221 Literacy Coach Benefits - Title I	1,373.31	5,574.95	15,000	9,425.05	37.17%
221 Instructional Staff Prof. Dev. - TAG	-	8,940.00	-	(8,940.00)	100.00%
220 Total Support Services - Instructional Staff	\$ 18,127.46	\$ 102,411.95	\$ 125,000	\$ 22,588.05	81.93%

Macomb Montessori Academy
Statement of Revenues, Expenditures and Changes in Fund Balance - General Fund
For the Month Ended December 31, 2023 (Unaudited)

	This Month	Y-T-D	Budget	Difference	Percent
230 Support Services - General Administration					
231 Legal Services	\$ -	\$ 1,159.00	\$ 7,500	\$ 6,341.00	15.45%
231 Audit Services	-	14,000.00	9,000	(5,000.00)	155.56%
231 Board Dues, Fees & Memberships	-	20.00	1,500	1,480.00	1.33%
232 Management Fee - CSA	27,417.17	164,503.02	329,006	164,502.98	50.00%
232 LSSU Oversight Services Fee	12,005.98	26,969.95	82,207	55,237.05	32.81%
230 Total Support Services - General Administration	\$ 39,423.15	\$ 206,651.97	\$ 429,213	\$ 222,561.03	48.15%
240 Support Services - School Administration					
241 Headmaster Salary	\$ 7,311.54	\$ 47,044.26	\$ 92,700	\$ 45,655.74	50.75%
241 Administrative Assistants Salaries	3,101.09	20,157.12	45,000	24,842.88	44.79%
241 Headmaster and Administrative Assistant Benefits	1,185.98	7,609.91	20,000	12,390.09	38.05%
241 Postage	75.08	710.02	1,000	289.98	71.00%
241 Office Supplies	1,117.98	8,150.65	12,500	4,349.35	65.21%
241 Dues and Fees	-	2,164.10	2,500	335.90	86.56%
240 Total Support Services - School Administration	\$ 12,791.67	\$ 85,836.06	\$ 173,700	\$ 87,863.94	49.42%
250 Support Services - Business					
252 SDS Financial Software	\$ -	\$ 902.00	\$ 825	\$ (77.00)	109.33%
259 Bank Fees	135.35	808.07	1,500	691.93	53.87%
250 Total Support Services - Business	\$ 135.35	\$ 1,710.07	\$ 2,325	\$ 614.93	73.55%

Macomb Montessori Academy
Statement of Revenues, Expenditures and Changes in Fund Balance - General Fund
For the Month Ended December 31, 2023 (Unaudited)

	This Month	Y-T-D	Budget	Difference	Percent
260 Operation and Maintenance of Plant					
261 Contracted Janitorial Services	\$ 6,340.00	\$ 30,856.00	\$ 46,904	\$ 16,048.00	65.79%
261 Janitorial Salaries	2,993.93	19,024.89	32,800	13,775.11	58.00%
261 Janitorial Benefits	481.89	2,904.26	10,660	7,755.74	27.24%
261 Snow Plowing Services	-	1,170.00	16,052	14,882.00	7.29%
261 Lawn Care Services	-	4,130.00	4,100	(30.00)	100.73%
261 Telephone and Internet	2,911.57	18,160.57	35,000	16,839.43	51.89%
261 Water and Sewage	-	1,504.56	6,560	5,055.44	22.94%
261 Waste and Trash Disposal	745.80	4,511.75	7,790	3,278.25	57.92%
261 Property and Liability Insurance	1,207.59	7,246.64	14,000	6,753.36	51.76%
261 Building Repairs and Maintenance	854.73	32,391.62	60,000	27,608.38	53.99%
261 Building Rent	18,300.00	128,100.00	219,600	91,500.00	58.33%
261 Natural Gas	4,275.13	10,352.91	32,800	22,447.09	31.56%
261 Electricity	2,022.55	9,688.79	20,500	10,811.21	47.26%
261 Janitorial Supplies	1,358.68	8,053.71	15,500	7,446.29	51.96%
261 Capital Outlay	-	36,784.00	-	(36,784.00)	100.00%
266 Security System Monitoring	-	2,782.12	6,000	3,217.88	46.37%
266 Safety/Security Assessment	-	1,000.00	-	(1,000.00)	100.00%
266 Critical Incident Mapping	-	2,713.00	-	(2,713.00)	100.00%
266 Capital Outlay - New Equipment	-	16,975.00	-	(16,975.00)	100.00%
260 Total Operation and Maintenance of Plant	\$ 41,491.87	\$ 338,349.82	\$ 528,266	\$ 189,916.18	64.05%

Macomb Montessori Academy
Statement of Revenues, Expenditures and Changes in Fund Balance - General Fund
For the Month Ended December 31, 2023 (Unaudited)

	This Month	Y-T-D	Budget	Difference	Percent
280 Support Services - Central					
282 Communication Services - Salary	\$ -	\$ -	\$ 1,000	\$ 1,000.00	0.00%
282 Communication Services - Benefits	-	-	150	150.00	0.00%
282 Marketing	86.50	11,778.60	30,000	18,221.40	39.26%
283 Non-instructional Staff Prof. Dev.	-	925.31	7,500	6,574.69	12.34%
283 Personnel Recruitment	-	2,730.98	12,000	9,269.02	22.76%
283 Staff and Board Fingerprinting	-	618.00	2,000	1,382.00	30.90%
283 Staff Engagement	1,131.72	1,778.74	7,500	5,721.26	23.72%
284 Erate Consulting	-	422.50	525	102.50	80.48%
284 Technology Support	-	288.99	5,000	4,711.01	5.78%
285 Pupil Accounting Services	-	-	500	500.00	0.00%
285 Software Licenses - PowerSchool	-	2,688.98	4,500	1,811.02	59.76%
280 Total Support Services - Central	<u>\$ 1,218.22</u>	<u>\$ 21,232.10</u>	<u>\$ 70,675</u>	<u>\$ 49,442.90</u>	<u>30.04%</u>
Total Supporting Services	<u>\$ 127,166.96</u>	<u>\$ 815,954.58</u>	<u>\$ 1,604,179</u>	<u>\$ 788,224.42</u>	<u>50.86%</u>
300 Community Services					
361 Homeless Supplies - Title I	\$ -	\$ -	\$ 200	\$ 200.00	0.00%
300 Total Community Services	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 200</u>	<u>\$ 200.00</u>	<u>0.00%</u>
500 Debt Service					
511 Equipment Lease - Principal	631.53	3,765.66	7,588	3,822.34	49.63%
511 Equipment Lease - Interest	47.43	308.10	559	250.90	55.12%
500 Total Debt Service	<u>678.96</u>	<u>4,073.76</u>	<u>8,147</u>	<u>4,073.24</u>	<u>50.00%</u>
Total Expenditures	<u>\$ 241,185.99</u>	<u>\$ 1,454,725.33</u>	<u>\$ 3,559,075</u>	<u>\$ 2,104,349.67</u>	<u>40.87%</u>
Change in Fund Equity	<u>\$ 166,629.70</u>	<u>\$ (339,839.25)</u>	<u>\$ 2,384</u>	<u>\$ (342,223.25)</u>	

Macomb Montessori Academy
Check Register Report
December 1, 2023 - December 31, 2023

Check Date	Check	Vendor Name	Description	Amount
12/18/2023	5192	Amazon Capital Services	Daily Word Ladders Grades K-1	\$ 218.06
		Amazon Capital Services	PBIS Brag Tags	103.95
		Amazon Capital Services	Tech - chargers, keyboards	179.67
		Amazon Capital Services	Teaching Supplies	277.73
		Amazon Capital Services	Teaching Supplies-General Elem	1,138.04
		Amazon Capital Services	Ethernet Cable	8.29
		Amazon Capital Services	Facial Tissue	61.02
		Amazon Capital Services	Bandaides	23.98
		Amazon Capital Services	Cardstock	78.36
		Amazon Capital Services	Lysol Disinfecting Wipes	96.00
		Amazon Capital Services	48 Rolls Crystal Clear Tape	18.86
		Amazon Capital Services	Shipping Address labels	7.99
		Amazon Capital Services	Sheet Protectors	22.94
		Amazon Capital Services	Hangers	21.99
		Amazon Capital Services	Handwriting Practice Book Grade 1-3	5.95
		Amazon Capital Services	Story Paper for kids draw & write	15.68
		Amazon Capital Services	Timers	9.98
		Amazon Capital Services	30 pack plastic hair headband	26.37
		Amazon Capital Services	100 piece pipe cleaners	13.98
		Amazon Capital Services	500 Pcs Round stickers	5.99
		Amazon Capital Services	Evergreen Tree Cutouts	11.58
		Amazon Capital Services	Cotton Yarn Red	4.99
		Amazon Capital Services	80 Piece snowflake paper	23.98
		Amazon Capital Services	200 Pcs Christmas Santa Hats	47.99
		Amazon Capital Services	Happy Cotton Yarn	13.98
		Amazon Capital Services	Self Inking motivation stamps PBIS	61.05
		Amazon Capital Services	Name plates	7.05
		Amazon Capital Services	Classroom chair bands	25.99
		Amazon Capital Services	MAASTERS BPA Portable Eye Wash Station	34.15
		Amazon Capital Services	Teaching Supplies-General Elem	74.12
		Amazon Capital Services	Shipping & Handling	25.08
		Amazon Capital Services	MAASTERS BPA Portable Eye Wash Station	34.15
		Amazon Capital Services	Phone cord	19.98
		Amazon Capital Services	Coffee maker	39.88

Macomb Montessori Academy
Check Register Report
December 1, 2023 - December 31, 2023

Check Date	Check	Vendor Name	Description	Amount
		Amazon Capital Services	Window numbers stickers	10.99
		Amazon Capital Services	Binder racks	32.79
		Amazon Capital Services	Key lock box	23.99
		Amazon Capital Services	Hand sanitizer	11.35
		Amazon Capital Services	Light bulbs	7.99
		Amazon Capital Services	Mr. Clean magic eraser	12.35
		Amazon Capital Services	Microfiber cleaning pads	39.79
12/18/2023	5194	AP fbo Professional Recruiters Group	Outside Substitutes Services Week of 8/27/23	1,247.50
		AP fbo Professional Recruiters Group	Outside Substitutes Services Week of 11/26/23	1,076.00
		AP fbo Professional Recruiters Group	Outside Substitutes Services Week of 12/3/23	2,670.00
		AP fbo Professional Recruiters Group	Outside Substitutes Services Week of 12/10/23	2,690.00
		AP fbo Professional Recruiters Group	Outside Substitutes Services Week of 11/19/23	3,936.50
12/18/2023	5195	Applied Capital, LLC	Copier Lease Standard Payment 1321900804000	145.20
		Applied Capital, LLC	Copier Lease Freight 1321900804000	4.00
12/18/2023	5196	AT&T	Telephone & Internet	345.35
12/18/2023	5197	Choice Schools Associates	Personnel Recruitment - Indeed	243.63
		Choice Schools Associates	Personnel Recruitment - Sub Permits	90.00
		Choice Schools Associates	Marketing - Facebook Ads	112.17
		Choice Schools Associates	Marketing Services	22.45
		Choice Schools Associates	MTSS Training	49.07
		Choice Schools Associates	Labor Law Posters	27.21
		Choice Schools Associates	MTSS Coaches Review Day - 10/16	69.90
		Choice Schools Associates	Literacy Coach Training - 10/24	41.52
		Choice Schools Associates	Literacy Coach Training - 11/14	46.99
		Choice Schools Associates	School Leaders Meeting - 11/29	68.93
		Choice Schools Associates	Employee Benefits for November 2023 (actual)☐	66.37
		Choice Schools Associates	Management Fee for December 2023	27,417.17
		Choice Schools Associates	Payroll for January 5, 2024 (estimate)	50,000.00
		Choice Schools Associates	Payroll for January 19, 2024 (estimate)	50,000.00
		Choice Schools Associates	Employee Benefits for January 2024 (estimate)	13,000.00
		Choice Schools Associates	School Leaders Meeting - 11/15	21.18
		Choice Schools Associates	MTSS Training - 10/30	95.41
12/18/2023	5198	City of Warren Water Division	Water and Sewage 10/31-11/30/23	316.22
12/18/2023	5199	Comcast	Account # 928223989	559.46

Macomb Montessori Academy
Check Register Report
December 1, 2023 - December 31, 2023

Check Date	Check	Vendor Name	Description	Amount
		Comcast	Account # 933701785	1,000.00
12/18/2023	5200	Consumers Energy	Natural Gas 1030 0640 8472	4,287.32
12/18/2023	5201	CTS Companies Corp	Telephone & Internet	740.30
12/18/2023	5202	Detroit Institute for Children	Social Work Services - Ben Nelson	5,151.08
		Detroit Institute for Children	Social Work Services - Special Ed - Ben Nelson	1,492.13
		Detroit Institute for Children	OT Services - Ashley Lawyer	1,627.60
12/18/2023	5203	DTE Energy	Electricity Account #9100359732707	14.87
12/18/2023	5204	Fun Services	MMA Holiday Shop Event 12/11-12/15/23	2,184.42
12/18/2023	5205	GA Business Purchaser LLC	WO# 641915 - Change form - Prox Cards	135.00
		GA Business Purchaser LLC	WO# 657002 - add reader to door	157.85
		GA Business Purchaser LLC	Balance Due - equipment, intercom, cctv	8,487.50
12/18/2023	5206	GFL Environmental/Hazar-Bestos Corporation	Abatement Project	1,100.00
12/18/2023	5207	Harris Tx Connections, LLC	Speech Pathology Services - 11/27	227.50
		Harris Tx Connections, LLC	Speech Pathology Services - 12/4, 12/6	747.50
		Harris Tx Connections, LLC	Speech Pathology Services - 12/13	520.00
12/18/2023	5208	ImperialDade	Janitor Supplies	1,358.68
12/18/2023	5209	Matthew Mitchell Photography	MMA Photo Shoot 10/2/23	667.46
12/18/2023	5210	Musician`s Friend	Music Items	76.50
		Musician`s Friend	Music Items	99.00
12/18/2023	5211	Northern Analytical Services, LLC	Air Monitoring Boiler Room Repairs	650.00
12/18/2023	5212	RC Glasscare	Balance Due - Doors project	18,392.00
12/18/2023	5213	Renee Sherry	Professional Development Mileage UFLI Training	87.25
12/18/2023	5214	Rose Pest Solutions	Pest Control	73.00
12/18/2023	5215	Synergy Lawnscape, LLC	Snow Plowing Services - Salting 11/27/23	1,170.00
12/18/2023	5216	Transparent Classroom	Active Children 11/1-11/30/23 238	499.80
12/18/2023	5217	Variety Food Services	Contract Services - Lunch	1,596.50
		Variety Food Services	Contract Services - Breakfast	1,067.20
		Variety Food Services	Contract Services - Lunch	3,284.15
		Variety Food Services	Contract Services - Breakfast	2,134.40
		Variety Food Services	Contract Services - Lunch	1,068.65
		Variety Food Services	Contract Services - Breakfast	533.60
		Variety Food Services	Contract Services - Lunch	4,177.10
		Variety Food Services	Contract Services - Breakfast	2,598.40
12/18/2023	5218	Voyager Sopris Learning	Shipping and Handling	269.60

Macomb Montessori Academy
Check Register Report
December 1, 2023 - December 31, 2023

Check Date	Check	Vendor Name	Description	Amount
		Voyager Sopris Learning	Vmath Teaching Supplies Level G	674.00
		Voyager Sopris Learning	Vmath Teaching Supplies Level F	674.00
		Voyager Sopris Learning	Vmath Teaching Supplies Level E	674.00
		Voyager Sopris Learning	Vmath Teaching Supplies Level D	674.00
12/18/2023	5219	We R Amani Enterprises LLC	Janitor Services Week ending 12/1/23	1,268.00
		We R Amani Enterprises LLC	Janitor Services Week Ending 12/15/23	1,268.00
		We R Amani Enterprises LLC	Janitor Services Week ending 12/8/23	1,268.00
12/18/2023	5220	WM Corporate Services, Inc.	Waste & Trash Disposal	745.80
12/18/2023	5221	YMCA Camp Ohiyesa	Outdoor Ed Camp Permit 10359	1,865.00
12/19/2023	5222	St. Paul Child Development Center	Estimated January Building Rental	18,300.00
				<u>\$ 252,347.44</u>

**Macomb Montessori Academy
Balance Sheet - Lunch Fund
December 31, 2023 (Unaudited)**

Assets

Due From General Fund	\$ 47,211.83
Due from State of Michigan - Federal	<u>-</u>

Total Assets	<u><u>\$ 47,211.83</u></u>
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Liabilities

Accounts Payable	<u>\$ 13,185.30</u>
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Total Liabilities	<u>\$ 13,185.30</u>
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Fund Equity

Fund Balance-Unreserved	\$ 48,633.40
Change in Fund Equity	<u>(14,606.87)</u>

Total Fund Equity	<u>\$ 34,026.53</u>
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Total Liabilities & Fund Equity	<u><u>\$ 47,211.83</u></u>
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Macomb Montessori Academy
Statement of Revenues, Expenditures and Changes in Fund Balance - Lunch Fund
For the Month Ended December 31, 2023 (Unaudited)

	This Month	Y-T-D	Budget	Difference	Percent
300 State Sources					
312 State Lunch Receipts	\$ 568.76	\$ 1,475.40	\$ 3,495	\$ (2,019.60)	42.21%
300 Total State Sources	<u>\$ 568.76</u>	<u>\$ 1,475.40</u>	<u>\$ 3,495</u>	<u>\$ (2,019.60)</u>	<u>42.21%</u>
400 Federal Sources					
414 NSLP (Breakfast and Lunch)	\$ -	\$ 75,999.99	\$ 205,000	\$ (129,000.01)	37.07%
414 Supply Chain Assistance	10,609.05	10,609.05	-	10,609.05	100.00%
481 Commodities Entitlement	-	4,470.05	10,750	(6,279.95)	41.58%
400 Total Federal Sources	<u>\$ 10,609.05</u>	<u>\$ 91,079.09</u>	<u>\$ 215,750</u>	<u>\$ (124,670.91)</u>	<u>42.22%</u>
Total Revenues	<u>\$ 11,177.81</u>	<u>\$ 92,554.49</u>	<u>\$ 219,245</u>	<u>\$ (126,690.51)</u>	<u>42.22%</u>
Expenditures					
290 Supporting Services - Supplies and Materials					
297 Salaries and Benefits	\$ 803.88	\$ 3,239.76	\$ 11,745	\$ 8,505.24	27.58%
297 Contract Services - Food	21,563.50	103,671.60	220,000	116,328.40	47.12%
297 Miscellaneous	-	250.00	1,594	1,344.00	15.68%
Total Expenditures	<u>\$ 22,367.38</u>	<u>\$ 107,161.36</u>	<u>\$ 233,339</u>	<u>\$ 126,177.64</u>	<u>45.93%</u>
Change in Fund Equity	<u>\$ (11,189.57)</u>	<u>\$ (14,606.87)</u>	<u>\$ (14,094)</u>	<u>\$ (28,700.87)</u>	



Policy	Recommendation	Notes
2370.01	Approved	Legal Content
7217	Approved	Legally Required
7540.03	Approved	Legal Content
8531	Approved	Legally required
5730	Approved	Provide students the opportunity to start clubs, and provides structure around the non-school sponsored club



November 15, 2023

Ms. Shatara Morris
shataramorris@choiceschools.com
Ms. Kerri Barrett
kerribarrett@choiceschools.com
Macomb Montessori Academy
14057 E. 9 Mile Road
Warren, Michigan 48089

Dear Ms. Morris and Ms. Barrett:

RE: ** IMPORTANT: Your board policies update has been processed**

On behalf of the team at the National Charter Schools Institute, thank you for engaging us for our Board Policies Update Service. It is a privilege to work with you each Spring and Fall to ensure that Macomb Montessori Academy's policies are up-to-date with changes in law, regulation, and best practices.

We have prepared the **Fall 2023** updates (and the associated administrative guidelines and forms) for the Macomb Montessori Academy's Board of Director's review and consideration. Once the Board has acted on these policies, please return the completed disposition form (attached) and any changes to me either via email at boardpolicies@nationalcharterschools.org or via fax at (989) 317-3514. Upon receipt, we will finalize these updates, as appropriate, and return them to you.

Please know that your policies are available anytime through BoardDocs. This ensures that everyone at your school has easy access to them so they can provide clear direction and guidance for your school. Please do not hesitate to contact us if you need help signing onto your BoardDocs account, I have provided the Board login below.

Public Link: <https://go.boarddocs.com/mi/macomb/Board.nsf/Public>
Private Link: <https://go.boarddocs.com/mi/macomb/Board.nsf/Private?open&login>
Username: mmacademy
Password: Welcome@23

As part of our commitment to Macomb Montessori Academy, please know that we're always here to support you. If you ever need support on how to best use your policies, or if we can be of assistance with your next board retreat or planning session, please don't hesitate to call your associate, Mr. Mark Weinberg or me. We would be honored to help out.

Again, thank you for your work with the Institute. We look forward to our continued work together.

Sincerely,

A handwritten signature in black ink that reads "Michelle Wilson".

Michelle Wilson
Board Services Coordinator
National Charter Schools Institute
Enclosures



Macomb Montessori Academy

DISPOSITION FORM
POLICIES FOR BOARD ADOPTION – FALL 2023

<u>Policy Number</u>	<u>ADOPTED</u>	<u>TABLED</u>	<u>REJECTED</u>
Entire Manual (Choice)	<hr/>	<hr/>	<hr/>
2370.01	<hr/>	<hr/>	<hr/>
5730	<hr/>	<hr/>	<hr/>
7217	<hr/>	<hr/>	<hr/>
7540.03	<hr/>	<hr/>	<hr/>
8531	<hr/>	<hr/>	<hr/>

Date of Board Meeting:

Send Final Policies to:

E-mail Address:

AFTER BOARD ACTION, PLEASE RETURN THIS FORM TO:

Michelle Wilson, Board Services Coordinator

National Charter Schools Institute

E-mail: boardpolicies@charterinstitute.org

Phone: (989) 317-3510 Fax: (989) 317-3514

Fall 2023 Board Policies Summary Table

Board Policies

Policy No.	Policy Title	New/ Revise/ Replace/ Delete	Legally Required, Legal Content or Best Practice	Summary
Fall Update				
2370.01	Online/Blended Learning Program	Revised	Legal Content	This policy has been revised to reflect current online and blended learning rules and requirements, including M.C.L. 388.1621f(14), which allows an Academy to switch to online learning in certain circumstances for not more than fifteen (15) days. The provision now found at D.2 reflects that M.C.L. 388.1621f(14) specifically permits academies to exempt a fifteen (15) day or less switch from the parental consent requirement.
7217	Weapons	Revised	Legally Required	This policy has been revised to include references to Michigan Supreme Court decisions establishing that academies are not expressly restricted by existing legislature from regulating firearms.
7540.03	Student Technology Acceptable Use and Safety	Revised	Legal Content	This policy has been revised to include optional language addressing artificial intelligence and to include a cross-reference to Policy 5500 - Student Conduct.
8531	Free and Reduced-Price Meals	Revised	Legally Required	This policy has been revised to address the free meal money allocation statutory policy reference (M.C.L. 388.1630d) that states the Academy must, to be eligible for the funding, take "all efforts to maximize and implement policies that require parents or guardians to fill out relevant family information..." to determine if they qualify for federal free or reduced cost meal reimbursement. In addition, the policy has been revised to include the stigma language moved from AG 8500D - Procedure for the Collection and Payment for Charged Meals.

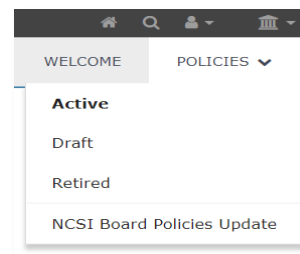
Administrative Guidelines

Guideline No.	Guideline Title	New/ Revise/ Replace/ Delete	Legally required or Best Practice	Summary
2623.01	Third Grade Reading Assessment	Revised	Best Practice	This administrative guideline has been revised to reflect third grade reading requirements changed by Senate Bill 12.
5460	Graduation Requirements	Revised	Best Practice	This administrative guideline has been revised to reflect legislative changes affecting students beginning with the 2023/2024 school year. MDE published guidance on these changes that you may find helpful. That guidance can be found at the following link: Personal Finance Course/Credit Requirements .
8500D	Procedure for the Collection and Payment for Charged Meals	Revised	Best Practice	The language removed from this administrative guideline has been moved to Policy 8351 - Free and Reduced-Price Meals.

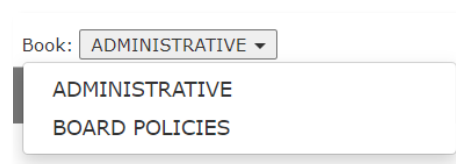
Quickly Find Your Board Policies in BoardDocs

1. Sign in to BoardDocs at <https://go.boarddocs.com/>
Enter the username and password, as provided by the Institute, to login in the top right-hand corner. Contact us at BoardPolicies@CharterInstitute.org or 989-317-3510, if you cannot locate your login information.

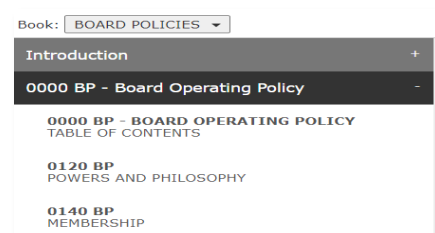
2. Click the arrow next to “Policies” in the top right-hand corner and select “Active” or “Draft”.



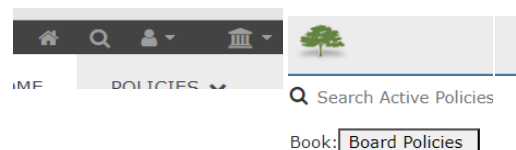
3. On the left-hand side you can choose to view your Policies or Administrative Guidelines, by clicking the arrow next to the appropriate item in the dropdown menu.



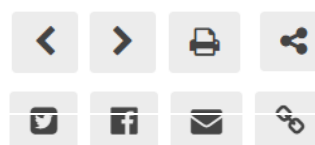
4. To view a certain policy, click on the section, then select the policy you wish to view.



5. To locate a specific topic or keyword, there are two search functions (🔍) in BoardDocs, one in the upper right corner and the second one is above the dropdown menu.



6. Once the policy pulls up, use the top menu bar to download, share, email or print your policy.



Monthly Area Superintendent Report

Finance	The finance committee will meet in January to discuss amendments to the budget.
Human Resources	A staffing update will be provided at the meeting.
Communications	We are almost to enrollment season! Ms. Shanina and the communications team will build a robust enrollment plan that ensures a big-picture view and manages to think through the details of effective events. One focus will be to create objectives that can be measured for success.
Compliance	MMA is currently in compliance with all required items. The next large due date is for Winter Count Day in February.
Leadership	The Montessori leadership team will discuss the progress of interventions based on NWEA data, winter testing environments, and detailed enrollment plans. Our Director of Montessori Education and Development will support the academic portion of this meeting. Our Director of Communications will be supportive of enrollment planning.
Education News	At the beginning of December, the Governor signed the Educator Evaluation Bills. Nothing will be changed for this school year because it goes into effect July 1, 2024. Our team is working collaboratively to make changes for the 24-25 SY to ensure compliance with the new requirements.
Board Training	MAPSA offers a variety of networks for members to connect and learn from another. If interested, I can send you information on joining one or more.
Events/ Announcements	Thank you for all you do for our school community! You are truly appreciated. Happy School Board Appreciation Month!